

<b>Arriving at school</b>	<ul style="list-style-type: none"> <li>• Staggered start times for each year group, which will be communicated</li> <li>• In order to support transition in the first week, year 3 classes will have separate timings</li> <li>• Pupils to be brought to school, where possible, by one adult.</li> <li>• Parents and carers must not enter the school from the top gate (near Y3) and exit the school site by the bottom gate (closer to the zebra crossing)</li> <li>• Teachers will be in the playground waiting for their class to arrive</li> <li>• Children will then line up outside their year group entrance</li> <li>• Parents/carers will only be able to enter the playground to drop pupils off, and must therefore leave the site promptly</li> </ul>
<b>In school</b>	<ul style="list-style-type: none"> <li>• Staff will clean surfaces and handles areas in school throughout the day</li> <li>• Children, where possible and dependant on changes from government, will stay in the same classroom and will not mix with other children outside of their year group bubble</li> <li>• Children and staff will regularly wash their hands throughout the day</li> <li>• Staff and pupils will adhere to social distancing guidance, in line with government guidance, where possible.</li> <li>• Outdoor learning will take place when possible</li> <li>• There will be no whole school assemblies in the hall in order to adhere to social distancing and guidance from the Local Authority</li> <li>• Uniform is to be worn in school at all times.</li> </ul>
<b>Classroom</b>	<ul style="list-style-type: none"> <li>• Children will stay in their classes, and year group bubble, and will not mix with any other bubbles across school</li> <li>• Children will enter school with packed lunch (where necessary), water bottle and coat. No bags or additional equipment will be permitted, unless required for medical reasons.</li> <li>• Pencil cases and equipment will be provided by school. All children will have their own designated equipment and will not need to share.</li> <li>• Children will remain at the same table each day.</li> <li>• Please <u>do not</u> send your child with a mobile phone unless absolutely necessary. If your child needs to bring a mobile phone to school, it will be handed into the school office.</li> <li>• Reading books will only be changed on a Friday. They will be for purely home use and will not be written or collected by staff, at present. Within school, children will have access to reading material and supported by school as necessary.</li> <li>• Within the classroom, a designated section will be marked out as the 'Teacher Zone'</li> <li>• All items will be regularly cleaned throughout the day.</li> <li>• Doors and windows will remain open in every class for ventilation and to reduce the touching of door handles –where possible</li> <li>• A cleaning station, lidded bins, and tissues will be available in all classroom.</li> <li>• Staff, to the best of their ability, will ensure that social distancing is adhered to at all times.</li> </ul>
<b>Dinner and breaks</b>	<ul style="list-style-type: none"> <li>• All breaks and lunchtimes will be staggered to prevent mixing of pupils in different year groups.</li> </ul>
<b>Home time</b>	<ul style="list-style-type: none"> <li>• Classes will finish school at staggered times, this will be communicated to parents/carers.</li> <li>• Pupils will leave school out of the same door they arrived in the morning</li> <li>• Parents/carers will only be able to enter the school site at the specified pick up time. Please do not arrive earlier than specified.</li> <li>• Children who currently walk home (please inform the office if this is the case) will be escorted by staff to the year group door to prevent mixing with other bubbles.</li> <li>• Parents and carers who collect must adhere to social distancing rules.</li> </ul>
<b>Communication</b>	<ul style="list-style-type: none"> <li>• Parents and carers can contact school by phone or email</li> <li>• Pupil's emotional well-being is extremely important to the school. If you have any concerns, please remember that Mrs Robson is available via telephone and email.</li> <li>• Appointments must be made in advance if necessary</li> <li>• No parents or carers to enter the school the reception area without a prior arranged appointment.</li> </ul>