Burlington Junior School

Shaping Positive Futures

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Achieving Our Full Potential

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Tuesday 26th May 2020

Dear Parents/Carers,

I write firstly to thank you once again for all the support you have given to your child whilst completing home learning activities over the last half term. It has been lovely viewing the work on the class portfolios on Class Dojo. I would also like to remind you that the teachers are available for any home learning queries and can be contacted on either Class Dojo or via the school on the phone. I am in school every day with a number of teachers so please do get in contact.

The senior leaders and governors have been working hard on the plans for the Year 6 to return to school on Monday 8th June making sure the school is safe for both children and staff. Please note that this response is bespoke to our school and will look different to the approach taken in other local schools. The reason for that is that each school's circumstances are different; there are different numbers of staff available, the layouts of the schools are different and our children are unique. However, whilst there will be differences between schools, there will also be many similarities as we are all following the same government guidelines underpinned by the East Riding's strategic response. In following this guidance and applying it to our school's context I can now inform you of our proposed plans.

What we are doing to prepare for the Year 6 return:

- Working on documents from the Department of Education and a recovery plan as set out by the Local Authority.
- Completing and updating risk assessments
- Changing the classroom layouts and equipment to enable social distancing.
- Reviewing procedures and consulting staff and governors on our plans
- Ordering additional and essential equipment required for opening – ie PPE, cleaning products, hand sanitizer, hand wash, etc
- Grouping staff in to 'bubbles' to avoid, where possible, mixing with other people

Year 6 return to school

- Classes of children of no more than **10 pupils** - children cannot be guaranteed they will be with their own class teacher. Staff will be allocated to one group of children due to keeping a strict 'bubble'. This group of children will be allocated the same classroom and playing 'zone' outside and therefore will not interact or mix with another group in school whilst the Covid restrictions are in place.

School Games Platinum
Primary Science Quality Mark
Investors in Pupils Self-Validated
Music Mark School Member

- Each group of children will enter school at different times to ensure social distancing can be maintained. This will be in intervals of 10 minutes. Please ensure your child does not arrive before that time as they will not be allowed on to the school playground. The same will happen on their exit from school with intervals of 10 minutes. Year 6 pupils will be able to attend every day within this strict entry and exit schedule except for Friday which will be half a day to allow the school to complete a full deep clean. If a child is late into school they must come in via the back door entrance.

Provisional Timetable for Year 6

Class	Start Time	End Time	Fri End Time
Class 11	8.45am	2.50pm	11.50am
Class 12	8.55am	3.00pm	12.00noon
Class 13	9.05am	3.10pm	12.10pm
Class 14	9.15am	3.20pm	12.20pm
Extra class	9.25am	3.30pm	12.30pm

- All groups will have an individual entrance and exit point enabling children to line up without contacting other children in different groups.
- All Year 6 pupils will enter school from the lower end of the playground (next to the old caretaker's house) The railings will show the 2 metre distance for where to stand.
- Playtimes and lunchtimes will be on a rota basis and each group of children will be assigned a specific area where they can play and eat, but still abiding to the 2 metre rule, where possible. This will be marked out for the children.
- Cloakrooms will not be used during this time and therefore we ask that minimal items are brought into school – no stationery (school will provide pencils etc) only a coat, water bottle and packed lunch (preferable in a throw away bag)
- The school's Pastoral Support Advisor, Mrs. Robson, will be available via email or phone to support with any concerns or queries you or your child may have.
- Home learning will continue for those Year 6 pupils who will not be returning but may be overseen by a different member of staff.

All other procedures and protocols for the Year 6 return to school can be found in the attached document.

<u>Key workers/ Vulnerable children provision</u>

- Provision will still be provided from 1st June for these pupils but they will be allocated a new area for their learning – this will be in the Year 3 classes in the Annexe. They will be taught by a group of the same teachers and teaching assistants.
- All children will need to arrive via the top gate (in front of the Annexe) and will walk in to school via Mr Norman's entrance for Class 2- this is to avoid any contact with the children starting in Year 6.
- The children in this group must arrive in school at the normal time of **8.55am** and leave at **3.25pm** to help avoid any social distancing problems with Year 6. Due to the increase numbers in staff and pupils in school you will no longer be able to pick up your child at an earlier time.
- Please inform the school office if you require a place for your child as there has been a recent increase to pupil uptake and we must therefore plan for appropriate cover and supervision to ensure the children and staff are in groups of no more than 10.

Future Plans

- If numbers returning to school are higher than expected then plans could alter.
- The school may have to change plans if we are required to provide education to another year group before the end of term and therefore alterations to the current situation is likely to happen.

Home Learning

- All pupils will continue to access home learning and for the majority of children this will continue to be with their class teacher, although there could be changes to this.
- Learning will continue online as it has before, however please inform the school if you require any work sending in the post.
- Where possible, your child's class teacher or year group leader will be in contact via the phone during the next couple of weeks to see how they are getting on with their home learning.

School Canteen

- All children will be required to bring a packed lunch from 8th June, however it is likely that Free School Meals will be provided by our own canteen in the future, just like the start of 'Lockdown'. We are currently looking into how we can best provide these to everyone who is eligible. More information will follow in the future.

Required Actions

- Please inform school **by Monday 1st June** if you require a place at school for either a child in Year 6 or as a key worker – this is crucial so that we can ensure safe staffing levels and for us to implement the guidelines set by the government.

I hope the above detail helps you to understand our proposed provision. This will be reviewed on an on-going basis and within line with government guidance. The safety of the children and staff is the most important aspect for ensuring a safe return to school and please be assured that we will look after the children to the best of our ability. However, it is ultimately your decision on whether you feel it is right for your child to return at this current time and the government has made it clear that parents will not be fined for non-attendance during this time.

If you have any questions about the provision, then please do get in contact.

Kind regards

A Beckett

Mrs A Beckett
Headteacher

A Moss

Mrs A Moss
Chair of Governors